

EPA STANDARD FORM 1900-55 Personnel Report		US ENVIRONMENTAL PROTECTION AGENCY HAZARDOUS SUBSTANCE RESPONSE FUND CONTRACTOR COST/RECEIVING REPORT								RCMS Date		Page: 1 Date: 03/28/2000	
Site: ACME ENTERPRISES DAY 1 Site # 1234				This should be the official EPA site number				Delivery Order #: 00-123-456 Contract #:					
EMPLOYEE	EMPLOYEE ID	WORK CLASSIFICATION	RCMS #	TASK CODE	DAILY HOURS		RATES		LABOR COST	G&A COST	PERSONNEL COST	Cmt	REF #
					REG	OT	REG	OT					
ABC Contractor:													
Green, Bill	BG5109	Response Manager	S1-05-01	6	8.0	0.0	\$41.00	\$41.00	\$328.00	\$0.00	\$328.00	N	9
Jones, Mike	MJ9876	Equipment Operator	S2-05-01	2/14	0.0	0.0	\$30.00	\$45.00	\$0.00	\$0.00	\$0.00	N	10
Patrick, Kevin	KP8045	Laborer / Non 40 Hr	D2-30-LB	8	8.0	0.0	\$22.50	\$0.00	\$180.00	\$0.00	\$180.00	N	11
Roberts, Lynn	LR4585	Field Cost Admin.	S2-13-01	6	8.0	0.0	\$32.00	\$48.00	\$256.00	\$0.00	\$256.00	N	14
Smith, Jim	JS1234	Equipment Operator	D2-05-EX	8	8.0	0.0	\$62.95	\$0.00	\$503.60	\$0.00	\$503.60	N	12
<div style="text-align: center;">ADJUSTMENTS</div>													
ABC Contractor:	Service Date												
03/24/00:													
Green, Bill	BG5109	Response Manager	S1-05-01	6	8.0	0.0	\$41.00	\$41.00	\$328.00	\$0.00	\$328.00	N	19
03/23/00:													
Green, Bill	BG5109	Response Manager	S1-05-01	6	8.0	0.0	\$41.00	\$41.00	\$328.00	\$0.00	\$328.00	N	18
03/22/00:													
Green, Bill	BG5109	Response Manager	S1-05-01	6	8.0	0.0	\$41.00	\$41.00	\$328.00	\$0.00	\$328.00	N	17
03/21/00:													
Green, Bill	BG5109	Response Manager	S1-05-01	6	8.0	0.0	\$41.00	\$41.00	\$328.00	\$0.00	\$328.00	N	16
03/20/00:													
Green, Bill	BG5109	Response Manager	S1-05-01	6	8.0	0.0	\$41.00	\$41.00	\$328.00	\$0.00	\$328.00	N	15
<div style="text-align: center;">Task Code descriptions print on the signature page of the 1900-55</div>													
TOTAL PERSONNEL COST FOR TODAY:									\$2,907.60	\$0.00	\$2,907.60		
TOTAL PERSONNEL COST TO DATE:											\$4,771.40		

EPA STANDARD FORM 1900-55 Equipment Report			US ENVIRONMENTAL PROTECTION AGENCY HAZARDOUS SUBSTANCE RESPONSE FUND CONTRACTOR COST/RECEIVING REPORT							Page: 2 Date: 03/28/2000			
Site: ACME ENTERPRISES DAY 1 Site # 1234 Contractor:					Delivery Order #: 00-123-456 Contract #:								
EQUIPMENT ITEM	EQUIP ID	RCMS#	TASK CODE	SERVICE DATE	HRS	DAILY RATE	RATE TYPE	RATE %	G&A COSTS	TODAY'S COSTS	TOTAL TO DATE	Cmt	REF #
ABC Contractor:													
Pickup-2 wheel drive	PICKUP1	01-036-010	6	03/28/00	8.0	\$60.00	Reg	100.00%	\$0.00	\$60.00	\$420.00	N	14
Excavator-CASE 688	ABC123	03-030-040	2/15	03/28/00	8.0	\$350.00	Reg	100.00%	\$0.00	\$350.00	\$700.00	N	9
Excavator-CASE 688	ABC456	03-030-040	8	03/28/00	8.0	\$350.00	Reg	100.00%	\$0.00	\$350.00	\$700.00	N	11
Radio-Handheld	RADIO1	05-015-010	6	03/28/00	8.0	\$5.00	Reg	100.00%	\$0.00	\$5.00	\$10.00	N	12
Computer-Portable PC	ABCP1	07-023-020	6	03/28/00	8.0	\$15.00	Reg	100.00%	\$0.00	\$15.00	\$30.00	N	8
<div>Even if a piece of equipment is rented, it should be added on the equipment page so the number of days and hours can be tracked.</div> <div>RENTALS</div>													
ABC Contractor: Office-8x40	TRAILER1	02-055-040	6	03/28/00	8.0	\$0.00	Rent	0.00%	\$0.00	\$0.00	\$0.00	N	13
<div>ADJUSTMENTS</div> <div>Costs for rental equipment are tracked on the OFC page</div>													
ABC Contractor:													
Pickup-2 wheel drive	PICKUP1	01-036-010	6	03/24/00	8.0	\$60.00	Reg	100.00%	\$0.00	\$60.00	\$420.00	N	19
Pickup-2 wheel drive	PICKUP1	01-036-010	6	03/23/00	8.0	\$60.00	Reg	100.00%	\$0.00	\$60.00	\$420.00	N	18
Pickup-2 wheel drive	PICKUP1	01-036-010	6	03/22/00	8.0	\$60.00	Reg	100.00%	\$0.00	\$60.00	\$420.00	N	17
Pickup-2 wheel drive	PICKUP1	01-036-010	6	03/21/00	8.0	\$60.00	Reg	100.00%	\$0.00	\$60.00	\$420.00	N	16
Pickup-2 wheel drive	PICKUP1	01-036-010	6	03/20/00	8.0	\$60.00	Reg	100.00%	\$0.00	\$60.00	\$420.00	N	15
<div>RCMS charges the full daily rate for a piece of equipment regardless of the number of hours it works each day. If only a percentage of the daily rate needs to be charged, changing the rate percentage will make that adjustment. This is also the way to split costs among multiple tasks</div>													
TOTAL EQUIPMENT COST FOR TODAY:									\$0.00	\$1,080.00			
TOTAL EQUIPMENT COST TO DATE:											\$1,860.00		

EPA STANDARD FORM 1900-55 Other Field Costs		US ENVIRONMENTAL PROTECTION AGENCY HAZARDOUS SUBSTANCE RESPONSE FUND CONTRACTOR COST/RECEIVING REPORT								Page: 3 Date: 03/28/2000			
Site: ACME ENTERPRISES DAY 1 Site # 1234 Contractor:				Delivery Order # 00-123-456 Contract #:									
ITEM DESCRIPTION	SERVICE DATE	COST STATUS	COST TYPE	TASK CODE	VENDOR	INVOICE #	QTY	UNITS	COST	G&A COST	TOTAL COST	Cmt	REF #
<div style="border: 1px solid black; padding: 5px;"> A cost is considered final when you receive the invoice with the actual amount spent on that item. Examples would be a monthly invoice from the trailer rental company or a receipt from Wal-Mart. </div>													
ABC Contractor:													
Bottled Water	03/27/00	Final	Subctr/Con	13	Sparkle Spring	SS0001	5	each	\$60.00	\$3.00	\$63.00	N	10
Disposal	03/27/00	Final	Disposal	3	A1 Disposal	A19876	3000	tons	\$30,000.00	\$1,500.00	\$31,500.00	Y	12
Disposal	03/27/00	Final	Transportati	5	Big City Haulin	BCH123	8	each	\$40,000.00	\$2,000.00	\$42,000.00	N	11
Disposal	03/27/00	Pending	Disposal	3	A1 Disposal		2000	tons	\$470,000.00	\$23,500.00	\$493,500.00	Y	17
Disposal	03/27/00	Pending	Transportati	5	Big City Haulin		1	each	\$10,000.00	\$500.00	\$10,500.00	N	16
Lodging	03/27/00	Pending	Lodging		Holiday Inn		1	week	\$2,100.00	\$105.00	\$2,205.00	Y	13
Office-8x40	03/27/00	Pending	Equipment	6	Action Rental		1	Each	\$2,000.00	\$100.00	\$2,100.00	Y	9
Per Diem	03/27/00	Pending	PerDiem		ABC Contract		1	week	\$1,932.00	\$96.60	\$2,028.60	Y	14
Port-O-John	03/27/00	Pending	Subctr/Con	13	123 Sanitation		2	each	\$800.00	\$40.00	\$840.00	Y	15
<div style="border: 1px solid black; padding: 5px;"> A cost is considered pending when you have incurred a site related expense but have not yet received an invoice for that expense. For example, you have rented a piece of equipment but the bill will arrive at the end of the month. That charge should be placed on the 1900-55 as a pending charge until the final invoice is received. Doing so will subtract the pending amount from the site ceiling to ensure funds will be available when the invoice arrives. This is especially important for T&D charges that can be quite expensive. A pending item will carry forward each day until the final bill has been received. </div>													
<div style="border: 1px solid black; padding: 5px;"> If a Y appears in this column, additional information (comments) have been entered for this expense. The comment will appear on the signature page of the 1900-55 and is referenced by the type of expense (Personnel, Equipment or OFC) and the Ref # that corresponds to the comment. For example 15-O will appear on the last page of the 1900-55 with the comment for this item. </div>													
									\$70,060.00	\$3,503.00	\$73,563.00		
OTHER FIELD COSTS FOR TODAY (FINAL):											\$511,173.60		
PENDING TOTAL (ALL):											\$584,736.60		
TOTALS FOR TODAY (including Pending):											\$585,104.10		
TOTAL OTHER FIELD COSTS TO DATE (including Pending):													

EPA STANDARD FORM 1900-55 Comments and Daily Totals	US ENVIRONMENTAL PROTECTION AGENCY HAZARDOUS SUBSTANCE RESPONSE FUND CONTRACTOR COST/RECEIVING REPORT	Page: 4 Date: 03/28/2000	
Site: ACME ENTERPRISES DAY 1 Site # 1234 Contractor:		Delivery Order #: 00-123-456 Contract #:	
REF #	COMMENTS		
9-O	Service Date: 03/27/00, Vendor: Action Rental, Office-8x40: PO for \$2000.00		
12-O	Service Date: 03/27/00, Vendor: A1 Disposal, Disposal: PO for \$500,000.00		
13-O	Service Date: 03/27/00, Vendor: Holiday Inn, Lodging: \$50/night-6 employees-7 nights		
14-O	Service Date: 03/27/00, Vendor: ABC Contractor, Per Diem: \$46/day - 6 employees - 7 days		
15-O	Service Date: 03/27/00, Vendor: 123 Sanitation, Port-Q-John: 1 month estimate		
17-O	Service Date: 03/27/00, Vendor: A1 Disposal, Disposal: PO for \$500,000.00		
TASK	CODES: 6 = Administrative, 2/14 = Excavation / Pit 2, 8 = Demolition, 2/15 = Excavation / Pit 1, 13 = Operations, 3 = Disposal, 5 = Transportation		
<div style="position: relative; height: 100px;"> <div style="position: absolute; top: 0; left: 50%; transform: translateX(-50%);"> <div style="border: 1px solid black; background-color: yellow; padding: 5px; font-size: 0.8em;"> Comments from the Personnel, Equipment and OFC detail pages. </div> </div> <div style="position: absolute; bottom: 0; left: 20%;"> <div style="border: 1px solid black; background-color: yellow; padding: 5px; font-size: 0.8em;"> Task code descriptions from the Personnel, Equipment and OFC detail pages. </div> </div> </div>			
<div style="display: flex; justify-content: space-between; font-size: 0.8em;"> * IN THE 'CMT' COLUMN DENOTES A DISPUTED ITEM PERCENTAGE OF CEILING UTILIZED: 59.17%. DO End Date: 12/31/01 </div>			
TOTAL DAILY COSTS (excluding Pending):	\$77,550.60	TOTAL COSTS TO DATE (including Pending)	\$591,735.50
SIGNATURE OF OSC REPRESENTATIVE	DATE	SIGNATURE OF CONTRACTOR'S REPRESENTATIVE	DATE

IOL 1900-55 Cost Summary									
RCMS Date	Personnel	Equipment	Final OFCs	Pending	Daily Total	Total	Ceiling	Balance	% Remaining
Prior Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
03/27/2000	\$1,863.80	\$780.00	\$367.50	\$584,736.60	\$587,747.90	\$587,747.90	\$1,000,000.00	\$412,252.10	41.23%
03/28/2000	\$2,907.60	\$1,080.00	\$73,563.00	\$511,173.60	\$588,724.20	\$591,735.50	\$1,000,000.00	\$408,264.50	40.83%
Detail Total	\$4,771.40	\$1,860.00	\$73,930.50	\$511,173.60	\$591,735.50				
TTD:	\$4,771.40	\$1,860.00	\$73,930.50	\$511,173.60	\$591,735.50	\$591,735.50	\$1,000,000.00	\$408,264.50	40.83%

This is the IOL page. IOL stands for Incident Obligation Log. This page is a daily summary of expenses for the current month and includes year to date totals as well as the current ceiling and percentage of ceiling remaining. Although the IOL prints with the 1900-55 for the current month, it can be printed at any time and for any date range.